



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**WAVOO WAJEEHA WOMEN'S COLLEGE OF ARTS AND  
SCIENCE**

**TIRUCHENDUR ROAD, KAYALPATNAM  
628204**

**[www.wavoowajeehacollege.in](http://www.wavoowajeehacollege.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**September 2023**

# **1. EXECUTIVE SUMMARY**

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## **1.1 INTRODUCTION**

Wavoo Wajeeha Women's College of Arts and Science is a self financed minority institution established in the year 2006. This Premium educational institution is located in the east coastal region of southern Tamilnadu and is affiliated to Manonmaniam Sundaranar University.

Alhaj. Wavoo.S.Seyed Abdur Rahman, a well known philanthropist of the locality sensed the need for a quality educational institution and with brimming interest he laid foundation for Wavoo Wajeeha Women's College of Arts and Science. The college sprouted with 124 Students and 12 staff members now stands as a banyan of 1128 students, 65 teaching faculties and 46 non teaching and supporting staff members with its uncompromised achievements and glory.

The College offers 9 UG Programmes and 4 PG Programmes. With the help of experienced and qualified staff members, the young learners are made to gain expertise in their chosen fields, which in turn helps them to compete in this dynamic world. The institution is equipped with library and 5 laboratories. Providing transport facilities to the interior parts around the college is another salient feature of the college.

The College has tie ups and MoUs with ICT Academy, Bitstep Training Academy, Max Jones Academy of Skills, Nehru Group of Institutions Technology Business Incubator, Sadakathullah Appa College- under UGC-Paramarsh scheme, CODA Technology Solutions Private Limited, Chennai Skill Academy, Aditanar College and DCW.

Students engage in serving the society through various outreach programmes organized by NSS, YRC and RRC. Shaping students into morally sound human beings is the prime focus of the college and this is executed with the help of regular Moral, Deeniyat classes.

Wajeeha Skill Academy is another prominent feature for imparting Skill Based Education. Wajeeha Skill Academy offers interdisciplinary courses which includes Add on and Extra Credit courses; Skill enhancement courses like Yoga, Soft Skills, Language and Communication Skills (Arabic, English, Tamil), Driving; Job Oriented courses like Basic Computer, DTP, Tally, Beautician, Tailoring, Aari Work, Hand Embroidery, Hand Crafts and TNPSC Coaching. All these features make the college an elite institution in which academics is entwined with multitude of best practices.

### **Vision**

To provide quality higher education to all girls irrespective of caste or creed, especially those from the rural area and hailing from disadvantaged sections of the society such as the Muslim and other minorities and also other weaker underprivileged groups so that they become highly qualified, morally sound, socially disciplined and technically competent individuals.

### **Mission**

To offer programmes at various levels including Certificate, Diploma, Degree and Postgraduate courses and to promote research, both pure and applied and also to provide extension services

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

The college stands as a trailblazing self-financed institution, empowering rural Muslim girls.

Management demonstrates high motivation and support, fostering effective leadership.

Strict discipline surpasses prescribed working day norms set by the University and UGC

Scholarships are available for undergraduate and postgraduate students.

KMT hospital located near the college ensures prompt medical emergency response.

Separate blocks cater to undergraduate and postgraduate programs.

Transport facilities are provided for all students and staff.

The campus has Wi-Fi connectivity with a high-speed internet bandwidth of 200 MBPS.

Uninterrupted electricity supply is guaranteed round the clock.

Well-equipped laboratories with latest/necessary equipments.

The staff members are encouraged to publish research papers in Scopus, UGC-approved journals, with 60% of seed money provided by the management.

Classrooms are equipped with ICT tools.

Academic collaboration and MoUs with reputed organization Nehru group of Institution has been signed.

A robust network is maintained with active participation in NSS (National Service Scheme) and YRC (Youth Red Cross), EDII hub MS University.

Access to unlimited e-resources is granted through Nirals software (version 4) and ILMS software (version 6.0). The college is also registered under NLIST.

Staff appointments exhibit no religious bias, encompassing both teaching and non-teaching positions.

Travel allowances (TA) are provided for staff and students for inter collegiate programs and official purposes.

FDP's like SWAYAM, NPTEL, Coursera courses have been completed and registered by several faculty members.

The college possesses a dedicated, competent team of experienced and qualified teachers. Adherence to the Academic Calendar is strictly followed, with faculty members maintaining course diaries.

Quality assurance activities involve active participation from all teachers, fostering commitment and belonging.

In-house professional development programs are conducted for faculty.

A positive teacher-student relationship is fostered, with an ideal student-teacher ratio. Efforts to cultivate entrepreneurial attitudes among students are exemplary.

Student leadership is promoted through elections to the "Student Council," as a representative body.

The college achieves exceptional academic results, producing graduates who are among the best at their university.

Remedial classes are offered to support students who require additional assistance in academics.

Regular Moral and Deeniyat classes to enhance moral values.

### **Institutional Weakness**

There are limited staff members holding doctorate degrees.

Due to the institution's rural location, faculty retention becomes challenging.

Students come from rural areas, resulting in poor communication skills.

There is a lack of a research culture and consultancy services.

While faculty publications are decent, there have been no awards or secured projects.

The placement cell functions, but students struggle to secure corporate placements.

The number of students placed per year is relatively small.

There is a lack of collaboration between institution and corporations.

Limited collaboration with the industry and limited consultancy scope.

In-house professional development programs for administrative staff are rare.

Alumni contributions to college development are limited.

Students progress to higher education is limited.

Most departments do not offer post graduate degrees, which leads students to reluctantly leave and join other

institutions.

### **Institutional Opportunity**

Collaboration with renowned universities or institutions to establish exchange programs, joint research projects, and faculty/student exchanges.

Exploration of industry partnerships and internships to bridge the gap between academic learning and practical skills.

Development of online or distance learning programs to reach a wider audience and cater to the needs of working professionals or students from distant locations.

Introduction of skill development programs or vocational courses to enhance students' employability in emerging sectors or industries.

Expansion of infrastructure and facilities to accommodate a larger student population and meet education demands.

Initiating community outreach programs or social initiatives to address underprivileged communities' educational needs and contribute to societal development.

Leveraging funding opportunities, grants, or scholarships to support research projects, faculty development, or student scholarships.

Establishing a strong alumni network and alumni engagement programs to foster lifelong connections and enhance career opportunities for current students.

To improve alumni's ability to function.

Strengthening the placement service through industrial tie-ups.

College strength lies in Tamil and commerce departments as research centers.

Empowerment, enrichment, and enlightenment of women in educationally backward and logistically less enviable areas.

Promotion of entrepreneurship through incubators.

Promotion of research culture among faculty and students through MoUs.

### **Institutional Challenge**

Augmenting the enrollment of high-achieving students.

Promoting a research funding culture.

Ensuring the retention of experienced and highly qualified staff.

Preparing students for career progression, particularly improving communication skills in English.

Strengthening the functioning and active contribution of the alumni network.

Developing strategies to bridge the gap between academic curriculum and industry requirements.

Enhancing collaboration and partnerships with industry, government agencies, and community organizations to foster research and innovation.

Promoting inter disciplinary education and collaboration to meet industries' evolving needs.

Mitigating the impact of external factors such as natural disasters, economic fluctuations, or political instability on the institutions functioning.

Adapting to changing educational policies and regulatory frameworks while ensuring compliance with quality standards.

Strengthening faculty development programs to enhance teaching methodologies and pedagogical approaches.

Keeping pace with recent technology trends and providing a technologically advanced environment for students.

Improving placement procurement for graduates through campus interviews.

Enhance infrastructure to provide adequate support for athletes and facilitate their participation in sports at the state and national levels.

Overcoming parental hesitancy in encouraging their children to pursue higher education and explore job opportunities.

Nurturing and supporting the development of registered entrepreneurs.

Registered alumnae.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Inline with the vision and mission of our college the institution is committed to empower the students to attain overall development in their livelihood and life since most of our students are rural based and first generation learners.

The curriculum for the undergraduate programme is revised in 2023 - 2024 as per the UGC guidelines on

Learning Outcome based Course Framework and the institution adheres to the TANSICHE syllabus prescribed by Manonmaniam Sundaranar University. The courses will train students with sound theoretical and experimental knowledge that suits the need of academics and industry. Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are in line with local, regional, national and global needs.

To maximize skill-based education and enhance student learning outcomes in terms of their grades as well as skills, (NEP 2020) has made some crucial changes in the traditional teaching-learning system in India. The college adheres Choice Based Credit System (CBCS) to be followed in all UG Programmes. The government has decided to introduce a unique concept of coupled with CBCS to facilitate the best education journey to the career-oriented students of the 21st century and meet the challenging world.

The curriculum in Part-IV comprises of Environmental Studies, Value Based Education and Foundation courses enables the students to be environmentally conscious and societal dynamics. The Skill Based subject like Computer for Digital Era develops social connectivity and advancement in communication among students. Foundation courses for CA are offered by the commerce department in collaboration with professional bodies. Part V of the curriculum ensures holistic development by enrolling students in NSS/ Sports/YRC. 14 Add on Courses, 9 extra credit course, 18 Certificate Courses and 5 online courses (NPTEL, Analytics Vidhya, Great Learning, ICT and Coursera) are implemented for effective placement in suitable jobs.

The college offers academic calendar to all the students which comprises details regarding Governing Body, the vision and mission, faculty details, various committees and clubs, rules and regulations of the institution. The feedback from the stakeholders is taken as benchmark for further introduction in extracurricular activities through Wajeeha skill academy.

### **Teaching-learning and Evaluation**

The primary focus of the college lies on fostering the holistic intellectual, social, emotional and aesthetic development of our students. We strive to reflect upon and enhance our pedagogical methods.

The College adheres to Government and University admission norms. Right from the admission process, we uphold a well-administered and transparent procedure, ensuring ease of access to relevant information through our website.

Full Time Teachers are 65; among 22 are doctorates, 11 cleared SET, 9 cleared NET and 1 Part-time Lawyer.

Content delivery is based on 60% lecture and 40% participatory learning. Participative learning is through Industrial Visits, Guest Lectures, Seminars and Workshops. Experiential Learning is carried out by students through projects and internships. 30% of the portions are covered in blended mode. E-Content developed by Faculty members is 30% which is available in College Website. The Google class rooms, ICT class rooms, LCD projectors and LCD TV facilitates application-oriented learning. Furthermore, individual counselling and the organization of seminars, workshops and conferences contribute to our efforts in this regard.

Three continuous internal assessments are conducted per semester to gauge students' progress. The college places significant importance on transparency in evaluation. Any evaluation grievances related to assessments are promptly addressed and resolved, ensuring fairness and accountability.

Our institution stimulates the fast learners to shine in the Digital platforms such as SWAYAM, MOOC and NPTEL to face real-world challenges and increases their employability.

Remedial Coaching cell has been scheduled for the Slow Learners to enhance their capability.

The college consistently produces university ranks across various major subjects. This achievement reflects the dedication and efforts of both faculty members and students.

The curriculum adopted the Learning Outcomes-based Curriculum Framework (LOCF) approach to build outcome-driven syllabus. The Learning Outcomes are designed to pursue Disciplinary Knowledge, Communication Skills/Digital Literacy/Self-directed Learning/Lifelong Learning, Critical Thinking/Analytical Reasoning/Problem Solving Skills, Morals and Ethical Values, Multicultural Competency, Collaborative and Employability Skills/Research Innovation and Entrepreneurship as well as Environmental Awareness for protecting the Ecosystem for its maintenance. Course Outcomes for Core Courses, Skill-Enhancement Courses, Discipline Specific Electives and Non-Major Electives can be attained to reach this objective through teaching such Courses.

### **Research, Innovations and Extension**

The research policy of the college aims to create and support a research culture among faculty and students for enriching and enhancing professional competency. Our college has a research climate, such as infrastructure, a well-stacked library with good collections of books and journals, and internet access (N- List) to e-resources.

Our college organizes Workshops, National and International Seminars / Conferences for students to create unique and prospective knowledge on Research Methodology, Intellectual Property Rights (IPR) and Entrepreneurship. Two Patents have been published and filed related to innovation "A Novel Technique for Digital Marketing Using Artificial Intelligence and Block Chain" and "Artificial Intelligence-Based Smart Road Cleaning Robot".

Our college has started the Wavoo Wajeetha Startup Cell in collaboration with NGI, Coimbatore, and with the support of NSTEDB, DSI, the Government of India, New Delhi, NGITBI conducts an entrepreneur awareness camp for the students

Staffmembers of our college are encouraged to present papers in Seminars, Conferences and Workshops. The articles are also published in the UGC Care List and National and International journals. The institution offers on-duty, adjustment in teaching schedules to faculties for participation and presentation of papers in Conferences / Seminars and Symposia. The teachers are provided with umpteen opportunities and seed money of ₹1,84,160 to submit innovative research papers, publish them as chapters, books and in journals with ISBN and ISSN respectively.

Our college received awards for extension activities validates its commitment to social responsibility and community engagement. The faculties and students of various departments brought honors to the institution by getting awards from government and non-government agencies for their seminal activities like research paper publication, poem writing, book publication, etc.

Extension activities bring students closer to society. In our college NSS, YRC, RRC, and Eco club function effectively and inculcate a sense of selfless service in the minds of the students. Linkages have been established



in the form of MOUs for training, internships, and field trips. Our college also encourages collaboration activities with academic institutions and other agencies of Professional and social relevance through faculty exchange, research and resource sharing.

### **Infrastructure and Learning Resources**

The college has 5 acres of land, located 2km away from Kayalpatnam beach. It has total campus area of 70,000 square feet, 35 classrooms, 5 laboratories, 10 staff rooms, a library, an ICT hall, 3 board rooms, and an IQAC office equipped with wireless/LAN connectivity. Additionally, 3 departments and 2 laboratories have LED TV facility connected by HDMI cable, 3 departments have portable projectors individually, ICT hall and Allied Laboratory have projector facility. Students who are sick can stay in a Wajeeha Home with all the amenities

For recreational activities, there is an outdoor area of one acre and fitness studio is available. Indoor activities like Chess, Carom, and Table Tennis are also provided. The cafeteria with *fssai* certification can accommodate around 90 members at a time. The Cultural Activity centre in the college campus supports the students by providing resources to take part in various competitions. There is a recreation room for staff members. To offer diverse progressive activities, an auditorium is being built.

The college offers internet access through various access points with varying bandwidths, including 100 Mbps (BSNL), 100 Mbps (Lobatel) and 40 Mbps (Infonet). Technological advancements are evident with the implementation of the Wavoo Wajeeha mobile app under Niral's management. In addition, the use of a cloud-based RFID staff and student ID card to monitor attendance is in practice. The media centre has been set up in the campus to create high quality video lectures and e-content.

The library houses 9984 books, 14 journals, and 16 magazines and periodicals, with some e-resources and it is partially automated. The campus is constantly monitored by 38 CCTV cameras.

The college shows dedication to inclusivity with wheelchair access and a ramp for Divyangjans. It also focuses on environmental sustainability by utilizing a bio-gas facility in the Chemistry Lab, implementing drip irrigation for economical garden use, and actively participating in tree-planting initiatives

### **Student Support and Progression**

The college emphasizes holistic development among students by providing a robust student support system that nurtures leadership skills, promotes academic excellence and offers ample opportunities for training, placement and financial aid through scholarships.

The college has a structured student union of elected representatives loaded with responsibilities. Students actively involve themselves in organizing events like Samathuva Pongal Celebration, cultural events and society-oriented programmes like awareness programmes and rallies.

Financial aid is provided to students through government and non-government scholarships. Rs.36,90,310 is received from the government and 1257 students benefitted from it. Also, 1091 students got benefitted by Non-government scholarships and received Rs 65,27,611 and through minority scholarships, 369 students got aid with an amount of Rs 16,61,000. Through one rupee scheme in which students contribute money to pay the fee of fellow students, a sum of Rs.45,000 was collected and 16 students have been benefitted.

The alumni association of the institution is dynamic and the alumni indulge themselves in activities like the Sales fair and Bridge course. Alumni meet is conducted annually both at the department and college level.

Parents Teachers Association of our college helps in the betterment of both the students and the college. Once a semester, a PTA meeting is conducted.

Through counseling cell psychologists meet the students and address the issues they face.

Grievance Redressal Committee ensures an unbiased and unprejudiced academic environment. Grievances represented by the students, staff and alumni are redressed through this body. Toll free numbers are provided to the students to lodge their complaints.

It is necessary for students to have diverse ideas about the career opportunities they have. IQAC and the Placement cell of the college organizes career guidance programmes

Students are provided with earning opportunities through ED cell, Startup cell and Earn while You Learn scheme.

Remedial classes are conducted for late bloomers and Fast learners are advised to pursue NPTEL and SWAYAM courses. Skill-enhancing activities like Wall magazine and Students magazine help students improve their writing and drawing skills. Also, the college strictly adheres to the Naan Mudhalvan course implemented by the Government of Tamilnadu.

### **Governance, Leadership and Management**

The governance of the college is in accordance with the vision and mission of the institution. The management committee structured into a hierarchy starting with the Board of Management comprises President, Secretary, Treasurer and Ex-Officio members, Governing body, Planning and monitoring council, Staff Council and IQAC to ensure proper management of academic and general affairs. The college is practicing participative management. Decentralization over the years ensures the involvement of stakeholder in decision making pertaining to academic co-curricular and extracurricular activities. E-governance has been implemented in planning and development, administration, website, accounts, alumnae, library, examination, students' admission and support.

The Secretary holds regular meeting with the managing committee members regarding infrastructure, finance and appointment of qualified staff members. The Principal is the academic and administrative head of the institution. The college has 14 committees including statutory, non statutory cells, clubs, forums and IQAC. The faculty members serve as coordinators and members in these committees, which enable them to develop leadership skills. The college management committee creates policies and faculty members are provided with possible academic freedom and leadership. The faculty members are involved in the developmental activities in consultation with the stakeholders.

Several welfare measures are provided for teaching, non-teaching and supporting staff members. The college provides financial support to attend conferences and seminars. Every member's best performance is encouraged and appreciated by the management at the time of college day. Administrative responsibilities are

carried out effectively by team headed by Office Superintendent, Transport manager and other supporting staff members.

IQAC actively involves in promoting quality culture through faculty development programmes for teaching and nonteaching staff. It has prepared a roadmap to implement the National Educational Policy at the institutional level. In line with this, online Add-on and Extra Credit courses are introduced. The sustainable quality development of the institution is ensured by conducting Academic and Administrative Audit (AAA), faculty appraisal and feedback from stakeholders. Innovation and entrepreneurship in introducing business desk, Earn while you learn scheme, Equal opportunity Cell, Green audit and Biogas are some remarkable quality initiatives and implemented successfully.

### **Institutional Values and Best Practices**

Wavoo Wajeeha Women's College promotes gender equality through programs, committees, celebrations, and competitions. In accordance with government guidelines, an anti-ragging committee and an anti-sexual harassment committee have been formed and experienced lawyers, and judges are regularly invited to give lectures. The three-hour course "Womenism (Pennium) and Gender Studies" is offered by Manonmaniam Sundaranar University to advance women's rights and responsibilities.

Every year, management, staff, and students all get together to celebrate Samathuva Pongal, which honours native culture. World Mother Tongue Day celebrates Tamil as an ancient language with special programs and is organized by Tamil Department staff and students. Students learn about regional languages, culture, trade and cultivation by visiting museums like Adichannalur, Keladi.

Activities promoting human values and professional ethics are organized through various clubs. Teachers' Day, Voters Day and Women's Day are celebrated. National important days such as Independence Day and Republic Day are celebrated with reverence to the national flag.

On Fridays, Ethics and Moral values classes are offered for all the except Muslim Students as they have Deeniyat classes and curriculum was prepared by the Ethics Cell members.

The election process e-ballot, aims to ensure that the process of selecting college leaders in transparent and fair way. It provides equal opportunities, promotes equality and also helps the students to involve themselves in decision-making process.

The college has implemented Lunch Box Scheme under Earn While You Learn through which students provide lunch for both staff and students in a reasonable price.

In order to ensure security of the girls GPS tracking system is installed in all our college buses.

Our college acknowledges our alumni, even the stationary shop in our college is run by one of our alumni.

Our college has this wonderful practice of publishing students' magazines and displaying wall magazines. It helps the students to shape their ideas and serves as a platform to showcase their creative skills

Wajeeha Skills Academy began offering skill-based courses to the college's students in 2012 in a variety of fields. These programs are provided to expose students to the domestic and global job market.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	WAVOO WAJEEHA WOMEN'S COLLEGE OF ARTS AND SCIENCE
Address	Tiruchendur Road, Kayalpatnam
City	Kayalpatnam
State	Tamil Nadu
Pin	628204
Website	<a href="http://www.wavoowajeehacollege.in">www.wavoowajeehacollege.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	V Rama	04639-285900	9488663040	04639-284499	wavoo_college@yahoo.co.in
IQAC / CIQA coordinator	S A Rahmath Ameena Begum	04639-280900	9791432682	-	ameenabegum.sa@wavoowajeehacollege.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	Yes <a href="#">MINORITY CERTIFICATE.pdf</a>
If Yes, Specify minority status	
Religious	Muslim
Linguistic	
Any Other	

<b>Establishment Details</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Tamil Nadu	Manonmaniam Sundaranar University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	21-02-2018	<a href="#">View Document</a>		
12B of UGC	31-10-2019	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Tiruchendur Road, Kayalpatnam	Rural	5	6503.212

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Tamil,Tamil	36	HSC	Tamil	64	33
UG	BA,English,English	36	HSC	English	64	44
UG	BA,Economics,Economics	36	HSC	English	64	20
UG	BCom,Commerce,Commerce	36	HSC	English	65	65
UG	BBA,Bba,Business Administration	36	HSC	English	64	55
UG	BSc,Mathematics,Mathematics	36	HSC	English	48	17
UG	BSc,Physics,Physics	36	HSC	English	48	15
UG	BSc,Computer Science,Computer Science	36	HSC	English	48	47
UG	BSc,Information Technology,Information Technology	36	HSC	English	48	48

**Self Study Report of WAVOO WAJEEHA WOMEN'S COLLEGE OF ARTS AND SCIENCE**

PG	MA,Tamil,Tamil	24	UG	Tamil	30	7
PG	MA,English,English	24	UG	English	30	9
PG	MCom,Commerce,Commerce	24	UG	English	30	19
PG	MSc,Mathematics,Mathematics	24	UG	English	25	3

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				65			
Recruited	0	0	0	0	0	0	0	0	0	65	0	65
Yet to Recruit	0				0				0			



<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				40
Recruited	16	24	0	40
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	2	4	0	6
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	22	0	22
M.Phil.	0	0	0	0	0	0	0	14	0	14
PG	0	0	0	0	0	0	0	8	0	8
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	16	0	16
PG	0	0	0	0	0	0	0	4	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	344	0	0	0	344
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	38	0	0	0	38
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	0	0	0	0
	Female	39	30	37	41
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	1	0	0	1
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	118	99	109	123
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	138	128	129	177
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	159	157	131	142
	Others	0	0	0	0
<b>Total</b>		<b>455</b>	<b>414</b>	<b>406</b>	<b>484</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Multidisciplinary/interdisciplinary: We, Wavoo Wajeeha Women's College of Arts &amp; Science offers academic programmes in diverse disciplines which include arts, commerce &amp; science. The college is offering programmes of strategic importances such as BA (Tamil, English and Economics), BBA, B.com and B.Sc. (Mathematics, Physics, Computer Science and Information Technology) with an inclusion of major and allied subjects. The Manonmaniam Sundaranar University frames its own curriculum for its affiliated colleges, and it is offering multidisciplinary and interdisciplinary courses in the existing Choice Based Credit System (CBCS) followed in all the UG and PG programmes offered.</p>
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	<p>Students in each major subject are given the choice to study other subjects under components like Allied, and Non-Major elective under interdisciplinary course and Skill Based Electives in the UG programmes. The implementation of the NEP has been followed by the University by executing TANSHE Syllabus for the academic year 2023-24. This enabled the college to offer more multidisciplinary and interdisciplinary programmes. The extension activities like NSS, YRC and sports are offered. Irrespective of discipline each student must choose any of the extension activities for their part V.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>In line with the National Education policy - 2020, the government of India has introduced the Academic Bank of Credits system. Being an affiliated college, the institution has created a mandatory platform to open ABC IDs for all UG and PG students for the academic year 2022-23. This will provide students with the opportunity for an interactive dashboard to see their credit accumulation and options to begin a choice-based credit transfer mechanism. The institution is motivating the students and faculties to register in online courses such as SWAYAM and NPTEL (college ID - 3025) since March 2020. Thus there is scope for tremendous cross learning and collaboration.</p>
<p>3. Skill development:</p>	<p>The college also executed the skill development program and established Wajeeha skill academy from the year 2012 onwards. The courses offered are Hand embroidery, Aari work, Hand craft, Tailoring, Jewel Making, Beautician and Nutrition. It improves fine motoring skills but also gives you a practical experience of art and life management. The practical and theoretical knowledge imparted at the educational institution can upgrade life skills. This creates a great stepping stone for their career. Being an affiliated college, the institution is prescribing Naan Mudhalvan Scheme which helps the student to equip creative skills and find placement in suitable jobs. In addition, the promotion of Entrepreneurship Development cell through the activities has initiated under the guidance of Manonmaniam Sundaranar University have created a path for self employment and entrepreneurship. All the major departments in the college offer Add-on and Extra credit courses with the objective of enhancing the skill. The</p>

	<p>institution strives to inculcate moral values by conducting moral classes for non Muslim students and Dheenyath classes for Muslim students on every Friday. This helps to build traits such as compassion, respect, kindness and humility. The implementation of NEP is expected to accelerate the thrust on skill development through added emphasis on internships, field projects and student projects.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The institution is located in a rural area. Most of the students completed their schooling in Tamil Medium mode. The faculty members use bilingual method of teaching in the classroom. It helps them to understand the concepts easily. The institution offers Part I –Tamil/Arabic and Part II –English at the U.G level. To improve the Part II language (English) skill, IQAC is conducting the “Bridge course” for the new entrants to enrich knowledge in vocabulary and grammar. The Wajeeha skill academy offers Spoken English and Spoken Hindi class for first year students to increase fluency and communication skills. In addition, the literature departments of the college offer studies in Regional Literatures in India and Indian literature in “Translation and World Literature. The Department of Tamil has been teaching courses on Sangam era literature, Tamizhaga Kalaigal and addition, the college proposes to establish a dedicated online learning platform for offering courses on diverse subjects including Indian philosophy, Literature and culture. The college inculcates Indian culture and tradition by celebrating Pongal festival inside the campus and students used to wear traditional attire.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Our college curriculum is based on the Choice Based Credit System (CBCS) which allows and encourages students in higher education to pick a course of their own choice from a rundown of prescribed elective, core and selective foundation subjects. The Learning Outcomes-based Curriculum Framework (LOCF) approach has been adopted in the college Programme to provide a focused, outcome-based syllabus at the undergraduate level. The Learning Outcomes are framed to obtain Disciplinary Knowledge, Communication Skills/Digital Literacy/Self-directed Learning/Lifelong Learning, Critical Thinking/Analytical Reasoning/Problem Solving Skills, Moral and Ethical Values, Multicultural Competence, Collaborative and Employability</p>

	Skills/Research Innovation and Entrepreneurship, in order to develop Environmental Consciousness for preserving the Ecosystem for its sustenance and to build Team Work. Measurable and attainable Course Outcomes for Core Courses, Skill-Enhancement Courses, Discipline Specific Electives and Non-Major Electives are framed to achieve the expected outcomes through the delivery of such Courses. The Course Outcomes ensure the attainment of Programme Learning Outcomes and Programme Specific Outcomes designed by each Department so as to meet the educational objectives.
6. Distance education/online education:	Online classes are conducted during pandemic period through G-Meet and Zoom platform. The Course content materials and assignments are posted on Google Classrooms. Continuous Internal Assessments are conducted in online through Google forms. To enhance the ICT-enabled teaching and learning, the IQAC organized a FDP on e-Content. The FDP familiarized the faculty with the use of ICT Tools that help in conducting the online classes smoothly. Realizing the importance of Online Certification Courses, our college motivates the students and faculties to take part in Programmes like National Programme on Technology Enhanced Learning (NPTEL), MOOC, Coursera, Analytics Vidhya and Great learning.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Wavoo Wajeeha Women's College of Arts and Science (WWWC) established the Electoral Literacy Club with the main goal of educating the student body about democratic rights, including the right to vote in elections. To provide the experience-based learning of the democratic system, we undertake mock voting activities. We also hold debates, elocution competitions, essay contests, and other activities that raise understanding of electoral processes.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The Institution has the ELC functional with the following office bearers S.No.-Name-Designation-Functional Role 1. Mrs. K. Muthu Lakshmi-Asst. Professor-ELC Coordinator 2. Ms. A. Surya-Asst.

	<p>Professor-ELC Additional Coordinator 3. M. I. Mohudoom-Third Year of Information Technology-Student Representative 4. A. S. Seyed Rabiya-Third Year of Computer Science-Student Representative 5 S. Fathima-Third Year of Information Technology-Student Representative</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Activities done by the ELC of WWWC 1. To inform the populace in the adjacent villages, our students take part in voter awareness campaigns. 2. To promote awareness and interest through seminars among academic staff and students. 3. Provide practical education to the target people regarding voter registration, the electoral process, and associated topics. 4. An awareness campaign to register new voters and edit voter information</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The ELC takes initiatives that are socially relevant to electoral related issues especially awareness drives, creating content, their contribution to advancing democratic values and participation in electoral processes. 1. To ensure that the target audience exercises their right to vote in a self-assured, relaxed, and morally responsible manner by helping them realize the importance of their vote. 2. To promote educated, ethical voting and uphold the principles of "Every vote count" and "No Voter to be Left Behind" by creating a culture of civic engagement.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Students over the age of 18 who must register as voters are educated about their democratic rights, which include the right to vote in elections. To provide a hands-on introduction to the democratic system, we organize mock elections. We also hold debates, mock parliaments, elocution contests, essay contests, and other programming to raise understanding of electoral processes. Numerous students have so far signed up for the campus electoral literacy club and received their new voter identifications.</p>



## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1241	1266	1349	1463	1505

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 97

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
63	61	62	62	59

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
85.39	64.88	48.52	69.84	172.57

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The college affiliated to **Manonmaniam Sundaranar University** ensures quality education by taking utmost care in the curriculum planning and implementation. It follows CBCS curriculum designed by the University and adopts different teaching methods and strategies to impart knowledge to the learners. At the beginning of every academic year **Planning and Monitoring Committee** meeting is conducted and academics plans are formulated in this meeting. **The Governing Body** meeting is conducted at the beginning of every semester and discussion regarding governance, administrative and academic endeavors take place in this meeting. In the first **Council Meeting** of every semester the master time table, workload and Continuous Internal Assessments dates are discussed and planned. Academic calendar is published by the University for respective courses. The college follows the academic calendar prepared by the University and in association with that, it prepares its own academic calendar for planning and organizing curricular and co-curricular activities. Time table for the Part-I, Part-II, and NME courses are based on general schedule of the Undergraduate Programmes. After finalization, the time table for all the classes will be given to students and teachers. **Bridge course** is conducted for first year under graduate students to bridge the gap between higher secondary and university syllabus. In that course, the basics and introduction are given to the students to gain more knowledge for their overall development. The college maintains **course delivery note** prepared by every staff member to implement effective teaching and learning process with the help of pre-planned delivery of their course contents. The faculties conduct classes with the help of black board and LCD projectors. During pandemic, the faculties organized classes through **zoom meeting, G-meet and Google classroom**. The Internal tests were conducted through Google classroom. Along with regular lectures by the staff members, all the departments organize guest lectures and seminars at regular intervals with the help of experts from various colleges. The Continuous Internal Assessment and syllabus completion of courses are reviewed by the HOD and the Principal. Each and every course has internal evaluation system which consists of internal test, assignment and seminar marks. Internal marks are uploaded in the university examination portal for all courses. Field works are carried out by the Departments of BBA, B.Com and Economics. **At the end of every semester Regular PTA meetings** are arranged by the institution to discuss with parents about the academic progression of students. All the teachers utilize **ICT tools** and resources effectively for Teaching, Learning and Evaluation. The faculties provide sufficient study materials and e-content for an effective understanding of the given portions. They also update knowledge by attending orientation programmes, FDPs and refresher courses with the consent of the college for emphasizing values with sensitivities focused and to get updated in their respective fields.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 46

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1

[View Document](#)

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 60.35

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
908	1143	32	1022	1013

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

***Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum***

**Response:**

The Institution finds it necessary to inculcate among students the moral & ethical values. Implementation of values is the primary goal. Social Value Education is made compulsory for UG students in Part IV of the curriculum. All the programs offer students with courses that deal with human values and ethical way of maintaining good relationship among students in developing creative and divergent competencies.

To ensure employability through academic programmes, the university promoted syllabi included personality development & Computer for Digital Era that are prescribed as common papers to UG students with special attention of developing employable ethics with their respective subjects. Department of English provides papers like Phonetics and Spoken English, English for Employability, Business English, Business Communication, Journalism and Mass Communication, Effective Communication, Writing for Media and English for Competitive Examinations to help students for the holistic development with updated curriculum inputs.

Departments of Tamil, Commerce, Economics, Business Administration, Physics, Computer Science and Information Technology offer courses related to professional ethics and make studentsto have concern on environment and fellow human beings.

The Departments of English and Tamil offer courses like Women's Writing, Diasporic Women's Writing, Gender Studies, Penniyam and Thalithiyamum Penniyamum which impart the knowledge related to cross cutting issues based on gender.

It is equally important to promote awareness about the sustainability of environment. Environmental Studies is imparted in the university syllabus and it is delivered effectively to UG students under common paper. Also Eco English, Environment and Literature, Literature and Ecology and Green Literature are the papers allotted to UG and PG students of English to create awareness about Eco-Criticism and the role of literature in addressing contemporary issues of environment. Value added courses are included for all I UG students to inculcate human values through value based education as a

course.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 16.84

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 209

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 72.15

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
455	414	406	484	492

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
632	629	630	630	599

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 72.17

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)



2022-23	2021-22	2020-21	2019-20	2018-19
455	414	406	484	492

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
632	629	630	629	599

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 19.7

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Wavoo Wajeeha Women's College of Arts and Science adheres to learner-centric methods. Also, experiential learning, participative learning and problem-solving methodologies are incorporated into the teaching-learning process which facilitates holistic development. Outcome Based Education has provided the learners with an opportunity to adapt to the contemporary changes in the world of education.

**Experiential Learning:**

Experimental Learning covers the active participation of the students and helps them to have hands-on experience. It includes the following activities

- Physics Practical Sessions
- Chemistry Practical Sessions
- Computer Science Practical Sessions
- Information Technology Practical Sessions

Students are also made to take part in internship programmes which also tend to provide the students with practical experience.

**Participative Learning:**

Participative learning encourages students to participate in various academic activities. It helps them to work creatively and provides them with fully engaged, enriching and integrated learning experiences through

- Industrial Visits
- Training Programmes
- Workshops
- Coursera Tie-Ups
- Peer Teaching
- Seminars
- Entrepreneurship
- Cocurricular activities

We are connected with the EDI hub of Manonmaniam Sundaranar University and inculcated many entrepreneurial activities. Funded Programmes were also organized.

**Problem-Solving:**

Problem Solving is one of the 21st-century skills that an employer seeks. The courses offered in the college have the scope to train the students to implement a plan, assess its effectiveness, analyze the outcome, be proactive in understanding the root of a problem and evaluate the best solution.

- Individual and Group Projects

- Mathematical Models
- Numerical Ability Test

Students of both UG and PG have both individual and group projects which sharpen their problem-solving ability.

#### ICT-enabled teaching-learning process:

In order to cater to the changing needs of 21st Century Learners teachers are using Google Classroom, a freely available Learning Management System(LMS) which provides a blended learning experience. This LMS allows an instructor to keep track of learners, distribute the learning material, create platforms for discussion of ideas, assign and evaluate tasks provide feedback, grade the learners and assess them. Google Classroom and Class WhatsApp Groups are used to engage learners in discussions. The college has 24/7 Wifi facility which aids in implementing blended learning.

- NPTEL and SWAYAM courses are pursued by both staff members and students
- E-contents are created by staff members and provided for students
- Surveys for various academic purposes are taken using Google Forms and WhatsApp polls
- Students and Staff members participate in various virtual workshops, conferences and seminars
- The college has access to Coursera, VLabs, OLabs and other online academic platforms
- Components of Continuous Internal Assessments like assignments and quizzes are conducted online
- The college has registered in UAMP
- Staff Members and Students actively participate in quizzes conducted in the MyGov portal
- Usage of LCD projectors and ICT-enabled classrooms
- The college library has access to N-list

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 100

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
63	61	62	62	59

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.4.2

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 27.36

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
24	21	16	13	10

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Internal examination cell (IEC) functions effectively in the college to conduct internal test and to monitor the examination procedures. The cell consists of the Principal, a coordinator, assisted by faculty members, in framing the schedule of internal examination, collecting question papers and arrangement of hall. The internal question papers are prepared by the staff members who are handling the respective subjects and secrecy is maintained in its preparation. After preparation the question paper is submitted to the heads of the department which in turn are submitted to the IEC.

To make Internal Evaluation System more effective, three Continuous Internal assessments with duration of one hour each are conducted in a regular interval of one month. The timetable for Continuous Internal Assessment is prepared by the Examination Cell. The assessment date is informed prior to the students by the respective head of the department through Whatsapp groups and also placed in the College Notice Board. Corrected answer scripts are distributed within a week and a necessary remark for betterment is also made. Transparency in evaluating the answer scripts promotes good rapport between teachers and students and facilitates effective teacher–learner interaction. Assignments are given in the recent trends for their better understanding of the specific subject. Also, surprise quizzes and seminars have their own contribution in internal evaluation. Average test marks (out of two best test marks) with assignment marks are taken into consideration. Marks will be entered in the university portal by the concerned faculty in the format prescribed by the university.

Continuous Internal Assessment (CIA) Marks Distribution (as prescribed by the University):

Distribution	UG	PG
Internal	20	15
Assignment	5	5
Seminar	-	5

The end semester exams are conducted as scheduled by the University and the results are published online. If any discrepancies were found in the external examination question papers, it is informed to the university through proper channel for redressal. For revaluation, the students must fill form A and B to get the revaluation result. The students can appear for supplementary examination if they have failed in only one subject in the final semester examination. After the completion of every semester, each student will receive the mark statement from the University through the College. After the completion of the course, consolidated mark statements and provisional certificates are issued to the passed out students. Students can report to the respective Heads of the Department regarding the exam grievances which in turn report to the office for further necessary actions.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

***Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website***

**Response:**

Programme Outcomes brings into light the expected outcomes a student would possess after learning the programme. Course Outcomes are direct statements which states disciplinary knowledge, student's abilities and the depth of learning which a student would acquire by learning the particular course. Programme outcomes and course outcomes for all the courses are clearly displayed in the college website which creates awareness of the course among the faculty members and the students. Not only for the University Prescribed Programs and courses but also for all other additional courses course outcomes in provided in the college website. Outcome based education is the need of the hour and POs make the students achieve the outcome-based education at the end of the programme. Programme Outcomes, Course Outcomes and National Educational Policy system are interconnected and inseparable. Programme outcomes and Course outcomes aim for the Professional accomplishments. It could be attained by the time when they complete their courses. POs and COs include several areas of inter-related knowledge, skills and personality traits.

Wavoo Wajeeha Women's College offers UG and PG programmes for the girl students who came from the remote and rural areas. It follows Manonmaniam Sundaranar University's curriculum for its UG and PG courses. University introduced syllabus with POs and COs since the academic year 2021-2022. Our institution followed its own POs and COs for the year 2017 – 2018 and 2020-2021. Every year, Academic plan with Programme Outcomes and Course Outcomes is prepared in the meetings convened by the Principal with the consent of the heads of all the departments. Subsequently, Department meetings are convened by the heads of the departments who prepares the teaching plan that includes the utilization of syllabi, distribution of curriculum and teaching hours, creation of new teaching methods, detailed academic plans, the allocation of duties and the allocation of classes. Staff members are encouraged to participate in refresher courses, workshops, conferences, NPTEL Programmes, Faculty Development programme (FDP) etc. The Principal and the Heads of Departments are administering the orientation programme for the newcomers. Moreover, the respective members of staff explain the course, syllabus, exam pattern, evaluation pattern, allotment of marks, course outcomes, etc to the students. The copies of the syllabus and previous university questionnaires are stored in the library.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2**

***Attainment of POs and COs are evaluated.***

**Explain with evidence in a maximum of 500 words**

**Response:**

The college is affiliated to the Manonmaniam Sundaranar University, Tirunelveli which prescribes the syllabus. Results along with marks/grades and CGPA obtained by each student is published by the University. The course outcomes are largely determined by the University.

The students' performance in continuous internal assessment tests, class tests, seminars, assignments and external examinations are used to measure the attainment of course outcome. Science department evaluate the outcomes during practical exams and also the Arts stream evaluate their outcomes through their efficiency in communication, skills enhancement and their moral values. The departments evaluate the students on the basis of placements and Higher Education.

The principal, HODs and the respective faculty scrutinize the failures in the external examination and remedial coaching was given to them separately to appear for the next semester examination confidentially. The effective use of course content material, question bank, internet facility is available in the library to ensure quality attainment.

The placement and entrepreneurship development cell are established to acquire employability skills. Bridge course is organized every year for new entrants to understand the basic concepts and Entry test has been conducted for them. Exit test are conducted for the final year which helps in the assessment of PSOs. First generation learners in the rural area are produced by the institution to attain course outcome.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 94.25

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
358	427	434	456	407

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
392	438	442	472	465

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

#### Online student satisfaction survey regarding teaching learning process

**Response:** 3.66

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0.17

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0.17	0	0	0

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

#### Response:

- Our college intends to develop a research culture not only among faculty but also among students. The college has adopted a practical approach in recent years to keep the students on par with the latest in their respective fields of study.
- IPR Cell of our college educates and raises awareness about intellectual property rights, protects and promotes innovation, empower students, supports entrepreneurship, and uphold ethical practices while continually adapting to changes in the IPR landscape. Two Patents have been published and filed related to innovation "A Novel Technique for Digital Marketing Using Artificial Intelligence and Block Chain" and "Artificial Intelligence-Based Smart Road Cleaning Robot"
- Departments of our college generate co-curricular stimuli by means of Guest lectures, workshops and seminars. These lectures spark the creativity of the students and sharpen their innovativeness.

- Our college faculty members have enrolled in Vidwan Portal, Google Scholar, Orchid, etc. to create information exchanges and networking opportunities among faculty members of other institutions.
- The teachers are provided with umpteen opportunities and seed money of ₹1,84,160 to submit innovative research papers and publish them as chapters, books and journals with ISBN and ISSN respectively.
- As a green initiative, **hydroponic** farming is implemented.
- Our College, has started the **Wavoo Wajeetha Startup Cell** in collaboration with **NGI, Coimbatore** and with a support of NSTEDB, DSI, and the Government of India, New Delhi. The inauguration of the startup cell was held on 15th September 2021 in coordination with IQAC and the Entrepreneurial Development Cell of our college. The programs **NGITBI** will be conducting entrepreneur awareness camps for the students across all the streams. Educators (FDP) competency building in the area of entrepreneurship, Technical Development program for the startup and Hands-on experience through internships in a real-time work environment at NGI TBI.
- In addition to it, to create an ecosystem of innovation and knowledge, the EDC of our college along with the Entrepreneurship Development and Innovation Institute – Hub, The ED Cell started Business desk for students to exhibit their skills in marketing. Students actively participated in the **B-Desk** and earned daily profits. The stall that earned a high profit with the least investment and for the continuous stall exhibits will be awarded with cash prizes on Monday assembly every week. A technical team of B-Desk is maintaining an Instagram page **@wajeethans\_studentspreneur** for our business desk updates on WhatsApp group too.
- EDII hub of Manonmaniam Sundaranar University (**MSUEDII-Hub**), organizes the TWIN program on the Innovation Voucher Program (IVP) and EDII awareness program on IPR at Manonmaniam Sundaranar University. Our college received Rs.2000 fund for EDC from the University
- EDC organizes "One Day Entrepreneurship Development program for Outgoing and Alumnae Students, funded (Rs.10,000) by MSUEDII-Hub.

ED Cells trains students to establish business ideas and how to receive financial assistance from funding agencies to set start-ups. Annually, students participate in a **College bazaar** organized inside the campus by ED cells and exhibit their ideas and products developed by being involved in ED cell.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response: 83****3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	12	8	22	20

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**3.3 Research Publications and Awards****3.3.1****Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response: 0.66****3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	9	5	18	20

<b>File Description</b>	<b>Document</b>
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 1.27

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
68	15	8	24	8

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

- The college believes in the holistic development of the students and sensitizing them by exposing them to address the social issues in the neighborhood as per the limitation of the college and the local community norms.
- These activities provide the students with a much needed break and space for experimenting and questioning the injustices prevalent in the society.
- Students are encouraged to participate in various community development programs to develop their all-round personality.
- The NSS (National Service Scheme) conducts special camp in the neighboring villages for 7 days which helps them to mingle with the village and rural people to understand their lifestyles and needs better. During this camp the volunteers stay in that village and conduct activities like cleanliness drive and take social survey about the village. Awareness programs for health and hygiene, environment, women empowerment, are conducted through guest lectures, street plays, and rally. Self-discipline, loyalty, respect and patriotism is nurtured among the NSS students through this camp.
- College runs activities like Tree Sapling, awareness programmes on Voting, Stress Management, AIDS, etc, are conducted as part of extension activity towards ideal citizenship, environmental and health facets.
- Cleanliness drive is carried out on many occasions at different levels from college campus to nearby villages. These activities inculcate consciousness for health and hygiene.
- Youth Red Cross is an avenue which enthusiastically pursues a series of activities ranging from social/recreational to community programmes.
- Red Ribbon Club of the college instills charity mind among all the students to extend their help towards developing healthy life styles, donating blood to all the needy people and by promoting the regular voluntary blood donation.
- Programs/Activities undertaken through YRC, NSS, Red Ribbon Club and many other forums are staged in the nearby villages for the promotion of general awareness.
- Every year in the month of January, the college students celebrate “Samathuva Pongal festival” and all the significant days such as Independence Day, Environment day, Yoga Day, Cancer Day, Teacher’s Day are celebrated with great enthusiasm.
- Electoral Literacy Club goal promotes a culture of democratic principles, critical thinking, and informed decision-making among students. Voter’s day were celebrated periodically to familiarize students with the value of our ancestors and traditions.
- To develop the self-help employment opportunities among the students, various club activities like Tailoring, Cookery, Jewellery making, beautician, toys making etc. are conducted for their future career.
- All the departments of the college have their own association to develop the Co-curricular activities and provide a platform to the students to participate in the activities like elocution contest, essay writing etc.
- Writer’s Forum in both Tamil and English conducting monthly essay writing competition on the current issues. It helps students to showcase their ideas on public policy and current affairs.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

The College is a renowned institution dedicated to academic and community development with a focus on holistic education. It encourages students and staff to actively participate in extension activities that foster social responsibility and contributes to the overall welfare of society. The extension activities conducted by our college encompass a wide range of initiatives aimed at addressing social needs and promoting sustainable development. Volunteering for social causes organizing health campus, skill development workshops in nearby villages. Conducting tree plantation drives, awareness campaigns on Ban-plastics and promoting sustainable practices in the college and the community.

Our college executes innovative by involving the students in societal - centric services through NSS and other clubs to mould committed citizens with social consciousness. Cleanliness drives, benefits of education and voter awareness are highly appreciated by rural society people. Our college organizes workshops and seminars to empower women and promote gender inequality. Collaborating with health care organizations, the college conducts medical camps, awareness sessions on hygiene and sanitation. It Encourages students to develop entrepreneurial skills through membership programs. Our college received awards for extension activities validates it's commitment to social responsibility and community engagement.

These awards serve as a testament to college's efforts in fostering sustainable development and woman empowerment. The faculties and students of various departments brought honors to the institution by getting awards from government and non government agencies for their seminal activities like research paper publication, poem writing and book publication, etc., Some of the remarkable awards received by our faculties and students are given below.

**Dr. S. Angel Latha** , Professor of Tamil Department , received "**Thanthai Theen tamil Award**" from " Menmathi Kovai Tamil Mandram " , "**Sirantha Nambikaiyaalar Award- 2023**" from Magilchi FM and "**Aaivu Sudar Award** " from Agathiyar Maamuni Literature culture Research centre .

**Mrs . V. Selvi** , Assistant Professor of Tamil Department , received "**Aaivu Sudar Award** " from AgathiyarMaamuni Literature culture Research centre .

Our college received **IBA Blind Empowerment champions for 2018 , 2019 and also for 2022** from Indian Association for the Blind.

Our college received " Special Shield " from " World Thirukkural Assembly "

**Dr. A . Jai Nirmala** , Assistant Professor of Physics received " **Eminent Professor Award** " from Thannammal Education Trust , " **Excellent in Education Award** " from London Academy of Art literature Association and " **The Best professor Award - 2022** "

**Dr. A . Sudha** , professor of Maths Department , received **International Researcher of the year Award -2022** from " International Institute of organized Research".

**E. JeenathNisha**, student of Tamil Department received " **Thunive Vazhvu Award** " from " Ulaga Semmozhi payilarangam manadu" and "**Thirukkural puthukavithai selvar Award**" from " World Record Programme ", "**Ezhuchi Naayaki Award** " from " **Sinthanai Sirakukal Naagalsangam**", " **Thaimai Thondukaviperikai Award** " from "Menmathi Kovai Tamil Mandram" and "**Social Activist Award** " from " **Magilchi FM**.

These awards from Government and Non- Governmental organizations add colourful feathers in our college crown.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 90

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
26	20	07	16	21

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 242

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

#### Response:

The College is a centre of excellence for women's education. The College has provided adequate physical and updated academic facilities as per the University's requirements. The college campus is spread over 5 acres of land, located 2 km from the Bay of Bengal beach provide pollution free environment, facilitating excellent infrastructure for teaching and learning. To the development and maintenance of infrastructure, auditing is made annually.

#### Classrooms

There are 35 classrooms, 5 laboratories, 10 staff rooms, 3 Prayer rooms, a library, Administrative Office, a Principal room, a Director's room, ICT hall, an IQAC room, Wajeeha home, Cultural activities Centre, Cafeteria, and an open air auditorium. There is a separate block for PG classes.

The college has 35 ventilated and spacious classrooms with wide corridors. Each classroom is equipped with appropriate and comfortable furniture and adequate light. Classrooms are also used to conduct extra courses during zero hours. The open space in the middle of the main block is used as an open air auditorium.

#### Laboratories

There are 5 laboratories: a Physics laboratory, a Chemistry laboratory, a Computer Science laboratory with 32 computers, an Information Technology laboratory with 33 computers, and an Allied Computer laboratory with 28 computers. All laboratories are equipped with modern and functional workspace.

#### ICT facilities

A total number of 138 desktops, 3 scanners, 3 dot matrix printers, 1 inkjet printer, 9 laser printers in which 3 printers with scanners are available. To keep up with modern technology, all departments have computer facilities and an internet connection. Wi-Fi facility is available within the campus. The College has an ICT hall for workshops, special lectures, and meetings.

#### Library

The College has a well-furnished library with around 9984 books, 14 journals, and 16 magazines, and is partially automated. Apart from the main library, each department maintains a library.

### Sports

To promote sports and games the institution has 2 acres of land. Indoor games such as Chess and Carrom are available on the college premises. Outdoor games include Kho-Kho(27m x 17m), Throw Ball(18.30m x 12.20m), Ball Badminton(13.40m x 6.10m),Kabaddi(10 mx 8 m), and Volleyball (18m x 9 m). There is a 200Mts non-standard running track for 100Mts, 200Mts, 1500Mts, and 400 Mtstrack competitions. **Yoga** day is celebrated every year in the college.

### Cultural Activities

There is a room for Cultural Activities on the second floor of the main block. ICT hall is used by students for displaying their talents such as singing, dancing, mime, skits, and dramas. The institution has a number of committees and the coordinators of the committee, clubs and forums take in charge of various activities of the college and oversee various cultural events that take place on the college campus.

### Other facilities

A stationary store is available on campus for students and staff. For the students' utilization Photocopying facility is available in the college which the students make optimum use. A Cafeteria situated in the college premises caters to the needs of students and staff.

The College has tie up with KMT hospital which is near to the premises to provide medical facilities. RO water is available throughout the campus. Several lavatories are constructed for students, staff and also for Divyangjan students. To ensure safety, fire extinguishers and CCTV cameras are installed in campus.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 26.62

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
21.37	4.54	1.56	29.53	60.44

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

Our main library is automated using integrated **ERP-Nirals** library software. The software is equipped with technology enabled modules that include circulation management, report generation and digital facilities. The library software enables **OPAC** to access library and their facilities.

#### Library Management Module

The above module has the following capabilities.

- Tagging of Identity cards
- Maintenance of In-Out register
- Library books search and accession
- Transaction history like accessing status, book due, and books returned, over due
- Utilization history of the faculty can be maintained through **ERP**
- The library is technologically enabled and uses **RFID** to track all its operation using library management software.
- Our institution in-house and digital library provides online resources such as e-books, e-journals, e-databases through **N-List**. Additionally, E-Learning facilitates students to access E-sources
- An **IRINS** web-based Research Information Management service is launched by the general library. Through this web portal, faculty members can collect and display their research contributions to society through the scholarly network
- The Research Management System integrates academic identities like **ORCID ID, Scopus ID, Research ID, Researcher ID, VIDWAN ID** and **Google Scholar ID** to display their

publications to the teaching community and society

- The entire library database is accessible through **OPAC**.
- Multimedia resources are accessed via headphones.
- Users activities are monitored by a **CCTV** surveillance system at the library, which ensures a safe and secured environment for resources and equipment.

### Key features of Library Management software

- Acquisition management
- Search Facility
- Online Access
- Reports Generation

**Name of ILMS software:** ROVAN (2012-2019), Nirals (2019 TILL DATE)

**Nature of automation** : Partial

**Version** : ROVAN - Version 6.0, Nirals - Version 4

**Year of automation** : ROVAN - 2012, Nirals - 2019

### Subscription to journals:

Year	2022-23	2021-2022	2020-21	2019-20	2018-19
<b>Journals</b>	<b>24,900</b>	<b>27,550</b>	<b>1,800</b>	<b>26,400</b>	<b>18,325</b>
(Amount in Rs.)					
<b>Books</b>	<b>91,410</b>	<b>10,070</b>	<b>59,859</b>	<b>21,537</b>	<b>80,514</b>
(Amount in Rs.)					
<b>Newspaper/Magazine</b>	<b>21,843</b>	<b>10,808</b>	<b>6,062</b>	<b>13,530</b>	<b>24,984</b>
(Amount in Rs.)					

### Usage of Library:

Year	2022-23	2021-2022	2020-21	2019-20	2018-19
<b>Faculty</b>	<b>1,928</b>	<b>2,236</b>	<b>5,912</b>	<b>5,516</b>	<b>7,107</b>
<b>Students</b>	<b>21,780</b>	<b>12,715</b>	<b>4,172</b>	<b>38,016</b>	<b>44,487</b>
<b>Total</b>	<b>23,708</b>	<b>14,951</b>	<b>10,084</b>	<b>43,532</b>	<b>51,594</b>

For the optimum utilization, INFLIBNET and E-learning centre are established to amplify independent learning of the students. The other services offered by the library includes Wi-Fi free zone, Reprographic facility, printing facility etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The College provides wide range of IT facilities to help students and faculty members to adopt policies and strategies for adequate technology deployment and maintenance respectively. This includes extensive computer provision and the Internet. The institution has well-equipped computer labs for the Computer Science Department and Information Technology Department and an Allied Computer lab (for the other programmes). Each lab has a printer facility to cater to students' needs.

For an ICT enabled learning environment, the campus is connected through LAN with high-speed internet facilities. The learning resources such as E-content, E-books are regularly updated and posted through Google classroom. During pandemic period Zoom Meet and G-Meet were utilized to handle regular classes.

New software programs are installed at the beginning of every semester based on the curriculum. Periodical repair and replacement of computers are done by the institution's System Administrator. All the departments including the IQAC room are equipped with an internet facility. The college offers internet access through various access points with varying bandwidths. In the month of February 2020, the institution upgraded its BSNL broadband connection to a fibre network. Additionally, Infonet was deployed in October 2021, and NiSS connection was done in May 2018. Currently, the bandwidth available inside the campus is 200 Mbps (BSNL), 50 Mbps (NISS) and 40 Mbps (Infonet). To increase the efficiency of ICT-enabled education, 3 departments and 2 laboratories have LED TV facilities. Additionally, three departments have access to portable projectors. Projector facilities have been added to an ICT hall and a lab to enhance ICT-enabled teaching methodologies. Antivirus software is installed in all systems. UPS annual maintenance is done periodically. CCTV is installed in all floors.

The college has a continuous power supply and the computers have backup through the UPS capacity of 27.5 kVA installed in the college. The college has ample power backup batteries that are well maintained, and AMC is provided to ensure the durability and long life of the batteries, which in turn protects the computers in the labs, library and administrative wing. In addition to the UPS, the college uses 62.5 kVA Generator, when there is a power outage.

The institution also provides Wi-Fi connection utilized by faculty members in their laptops and mobile

phones. ROVANS software is used to record attendance, marks, and bio-data. The college website is frequently updated. Parents and students are informed about upcoming events on the website.

Seminars and various workshops are conducted in the ICT hall with an LCD projector and screen. A total number of 138 desktops, 3 scanners, 3 dot matrix printers, 1 inkjet printer, 9 laser printers in which 3 printers with scanners are available.

The college has “WAVOO WAJEEHA MOBILE App” under Nirals management. Parents can find out about the institution's circular, bus tracking, internal marks, attendance, and current events through this application. It is available for both Android and iOS platforms. A cloud based RFID staff and student ID card is provided to faculty and students’ and their attendance is monitored using an RFID censoring system.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 10.52

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 118

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student’s usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities*

*excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 73.38

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
64.02	60.32	46.96	40.31	112.13

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 34.41

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
474	412	334	572	556

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above



File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 22.35

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
382	232	0	376	535

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 21.35

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
166	85	60	56	77

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
358	427	432	456	407

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.37

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	0	2	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 19**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	5	4	4	0

**File Description****Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 11**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
19	6	5	12	13

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

#### Response:

The Wavoo Wajeeha Women's College has produced many scholars, entrepreneurs, and outstanding citizens. The college also has an online community where alumnae stay connected with the institution. <https://wavoo.wajeehacollege.in/register.php> serves as a platform for developing connections between the institute's personnel, pupils, and alumnae. The group helps to sustain and enhance the institution by having a large network of alumnae, who subsequently aid the campus by making their presence to boost its prominence.

#### **CURRICULUM FEEDBACK**

Alumnae are the stakeholders of the college. Alumnae feedback is collected by the institute on several elements of the curriculum and courses. The helpful advice was considered, and the essential steps were taken. Building a strong alumnae base is something the college is very focused on. The institute maintains connections with students and continues to lend a helping hand to them even after they graduate from college to establish a promising alumnae network

#### **ALUMNAE AS FACULTY**

The college feels immensely happy to provide employment. In the recruitment process of the institution, preferences are provided to the alumnae for both teaching and non-teaching vacancies. The college also maintains an additional report on those alumnae who currently serve as faculty, which is also available. Online communities for department alumnae serve as the alumnae's primary point of communication. They were established with the intention of hosting departmental alumnae gatherings.

#### **ACADEMIC CONTRIBUTION**

Wavoo Wajeeha Women's College always takes pleasure in asserting that the alumnae members continue to be in touch with the institution while making significant improvements to the college. The college provides an opportunity to the alumnae to share their knowledge and expertise in each field. Alumnae are also regularly invited to deliver guest lectures and participate as resource persons in various programmes, such as bridge courses and association meetings. Every year around ten alumnae were invited in all the departments for guest lectures.

#### **ALUMNAE AS ENTREPRENEURS**

The institution hosts a unique event called the Sales Fair to keep in contact with its graduates and to encourage them by fostering their entrepreneurial endeavours and giving them a venue to do so. Alumnae participated in a variety of activities to strengthen their skills. Alumnae from different disciplines displayed their stalls and showcased their talents. Around 128 Alumnae visited the sales fair and refreshed their memories with their respective department staff members.

### **GESTURE OF GRATITUDE**

Alumnae have been enthusiastically backing the college's development while simultaneously taking part in a variety of humanitarian endeavours. The contributions from the alumnae have been utilised for improvements to various amenities of the institution, such as LCDs, chairs, etc.

The present alumnae counts around 4565. Alumnae thereby act as a significant link between the college's current students and its former pupils. The college expects alumni to make more scholarly than financial contributions.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

The governance at WWWC is synchronized with the vision, mission and motto of the college.

#### **Vision**

To provide quality higher education to all girls irrespective of caste or creed, especially those from the rural area and hailing from disadvantaged sections of the society such as the Muslim and other minorities and also other weaker underprivileged groups so that they become highly qualified, morally sound, socially disciplined and technically competent individuals.

#### **Mission**

To offer programmes at various levels including Certificate, Diploma, Degree and Postgraduate courses and to promote research, both pure and applied and also to provide extension services.

#### **Motto**

“Will, Wisdom and Worship” through education

The college supports decentralized, inclusive and participative with representations of key stakeholders - Board of management, Governing body, faculty, alumnae and students. Starting with Governing body and planning and monitoring cell through Staff council, IQAC and Heads of Department, the issues for discussion and policy evaluation are laid so as to enable decision making and its execution.

The Principal is the executive authority as per the statutory regulations. Staff Council Meetings chaired by the Principal are conducted on a regular basis wherein all the academic issues are discussed; appropriate decisions are taken and communicated to the staff members. In this way, a bottom up decision making process is ensured. Representatives of industry and society are associated at almost all levels of decision making and policy evaluation.

The National Education Policy (NEP) has been implemented through TANSICHE by Manonmaniam Sundaranar University to meet the quality education. There are 9 UG and 4 PG programmes in our college. In this academic year, 344 and 33 students have enrolled in UG & PG programmes respectively.

Teaching, learning and evaluation process is monitored by the Principal and Heads. Staff members are part of effective management of the college affairs including strategic planning for growth and

development, academic process, research activities, recruitment, career progression and capacity building of staff, student progression, industrial collaboration, infrastructure and financial management.

In line with the stated mission of WWWC the governance system integrates all the components required to ensure the successful attainment of outcomes and also encourage all students to develop and imbibe values such as discipline, dignity, dedication and diligence so as to emerge socially conscious citizens which is visible at all levels of governance. The academic processes are based on the experience and wisdom of the faculty coupled with the feedback received from alumnae, parents and students.

The President, Secretary, Assistant Secretary and Director of the college are available on day to day basis for decision making.

### Perspective plan

#### Short Term Goals

- Introducing more number of value added courses and certificate courses
- Encouraging the faculty to publish papers in reputed journals
- To empower the under privileged women

#### Long Term Goals

- To offer home science program
- To increase student faculty ratio
- NET Coaching
- Patent filing

Based on these goals the college has come out with a perspective plan to promote innovation and employability.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**



The institution has been carefully preparing to advance and leave its mark on India's educational landscape. Planning typically involves gathering stakeholder opinions and analyzing national and international scenario. The institution has both short and long-term objectives. The college has developed a perspective plan based on these objectives, the management has approved it. The management makes decisions while maintaining the objectives of empowering rural women. Many add on courses (Certificate Courses) are conducted efficiently and certificates are distributed to the participants.

The Governing body is the apex body to enforce the policies and strategies. The Secretary and the Principal play a vital role in administration of the college. The Governing body reviews overall functions, new academic initiatives and suggests various campus developmental activities in the college and it is governed by the principal with transparency. The Governing Body meets twice a year.

The Governing body has a well-defined and decentralized organizational setup to implement the academic, administrative aspects, appointment policy, service policy, leave policy and financial policies of the college for improving the quality of the institution.

The Principal is the executive head of the institution who ensures proper conduct of academic programmes, research and extension activities. Under the leadership and guidance of the Principal, IQAC team, the Heads of the department and other faculty members execute the plans approved by the governing body relating to curricular, co-curricular, extracurricular and other auxiliary activities for the benefit of all the stake holders.

Heads of the Department co-ordinate activities of their respective departments and ensure the conduct of curricular, co-curricular and extra-curricular activities. Apart from this, the Students' Union under the guidance of Students' Union coordinator is involved in organizing the college functions and association activities of the institution.

The annual events are methodically planned by the organizers of each committee, and clubs. Regular workshops and skill-training sessions are conducted for the student community. The student council is crucial in presenting the administration with the collective demands of the student body for an active and productive campus. The institution keeps an eye on how the committee set up for discipline and extracurricular activities are operating. All administrative tasks are handled by the college office under the direction of the office superintendent with input from the principal and management approval.

The functioning of these numerous organizational bodies is monitored by the IQAC, which was established as a governing body for the college and subsidiary cells in the constituent units. To guarantee accountability and role clarity, various bodies' roles and obligations are clearly stated.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.2.2*****Institution implements e-governance in its operations***

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

In our college, welfare and capacity-building initiatives are given top priority to inspire employees, assure career advancement, boost productivity, broaden knowledge, and satisfy the workforce. The Institution also has a well defined structure for staff appraisal.

The staff members are provided with an appraisal record where they enter all their academic endeavours including participation in FDPs/seminars/conferences/workshops, publication of books/articles in journals or edited books, honorary positions held etc.

Following are the various welfare measures provided by the management for the teaching and non teaching staff members.

**General:**

- Provision of Employee Provident fund
- Provision for getting Salary advance for teaching and non teaching staff members
- Provision for getting bonus for the non teaching staff members
- Free transportation for teaching and non teaching and supporting staff members
- Refreshments are being provided for teaching, non teaching and supportive staff members
- Fee concession for the wards of teaching, non teaching and supportive staff members admitted in the College
- Provision for Maternity leave, Medical leave and Special Leave for marriage
- Providing two sets of Uniform for Drivers and Watchmen regularly
- Laptop for teaching and non teaching on interest free installment basis
- Honorarium for staff members providing 100% results

**Career Advancement:**

- Faculty Development Programmes and orientation programmes are organized to upgrade the professional competence of the faculty members
- Financial support for attending academic programmes
- Faculty members are offered opportunities to take part in FDPs, conferences, seminars and workshops at flexible durations

**Health:**

- ESI Benefits for teaching, non teaching and supportive staff members
- Awareness programmes on various health issues

**Facilities and Amenities:**

- 24x7 Free Wi-Fi facility
- 24x7 Mineral Water facility
- Uninterrupted power supply
- Stationary
- Clean and green campus
- Well furnished staff rooms
- Well equipped laboratories
- Library with Inflibnet and N-list access
- Spacious and serene prayer halls
- Wajeeha Home facility

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years****Response:** 11.73**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
34	02	00	00	00

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3.3*****Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*****Response:** 3.54**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	7	5	2	0

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
46	46	46	46	46

<b>File Description</b>	<b>Document</b>
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization****6.4.1**

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The institution has created strategies for optimum utilization and mobilization for financial management. The institution's head is the designated decision-maker and accountable for total financial management. The approval of funding various academic and administrative expenses is the secretary's responsibility. The quotation for requirements and expenditure is submitted to the higher authorities for prior approval and in turn the required documents are received from the management. Funds for infrastructural development is provided by Wavoo SAR trust and Salary for the Staff members is provided from the fee collected from the students. The institution has implemented the practice of timely internal and external financial audits to monitor the monetary affairs.

**Internal Financial Audit:**

To conduct internal financial audit, management appoints a team for auditing. All accounting records, including receipts and invoices, statutory obligation records like Employee State Insurance Corporation and Provident Fund are audited on a quarterly basis.

**External Financial Audit:**

External Audit is conducted annually and all the monetary affairs of the college are audited by an external chartered accountant.

**Entrepreneurial Development Cell**

ED Cell of the institution was sanctioned with Rs 10,000 by the EDII hub of Manonmaniam Sundaranar University, Tirunelveli for active functioning of the cell through regular awareness programs, guest lecturers and sales fair to enhance entrepreneurship among students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5 Internal Quality Assurance System****6.5.1**

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

Internal Quality Assurance Cell (IQAC) has contributed significantly to institutionalizing quality assurance strategies and processes by establishing the best practices, enhancing development in the ongoing processes and practices.

**Skill Development Programmes**

The IQAC of the college has established Skill Development programmes named as Wajeeha Skill Academy where students are trained as entrepreneurs, well versed in Indian and foreign languages like Hindi, English and Arabic. It equip the students to face interviews through soft skill training by fitting themselves in suitable corporate and also by coaching them to government posts which results in empowering and employable in future.

**E-Governance**

The IQAC has initiated the access of digitalization through Nirals application from applying for course, payment of fee, knowing their updates through college website to the daily attendance of the students. Nirals software and Tally ERP 9 is used by the institution for official accounting purpose.

In addition to that online learning has been initiated to students through official YouTube channel of the college for regular courses and Add-on Course. They have been motivated for SWAYAM courses.

### Teaching- Learning Process

IQAC incubated the students to use online platforms even in pandemic by exclusive online learning process through individual login credentials in learning management system to access the courses of respective course contents round the clock.

IQAC has taken steps for the implementation of Outcome Based Education by helping the faculty to design various OBE elements such as CO, PO, PSO and PEO.

The continuous intervention by IQAC has enhanced various areas such as teaching faculty recruited with NET/SLET, Ph.D. awarded, research publications, extension programmes, updating research facilities, enhancing faculty welfare measures and students performance.

A centralized library is established with a well-stacked array of books and journals and e-journals. It serves as the backbone of the institution.

Regular meetings are conducted by IQAC under the chairmanship of the Principal with fixed agenda. The suggestions are taken from the members of IQAC for improvement and better implementation of curriculum.

The IQAC considers staff members as the facilitating faculties for delivering quality education. It is the policy of the college to help staff members enhance their capacity by encouraging them to undergo training programme, orientation programme and to participate in seminars, conferences etc. Staff members are also encouraged to publish their works in ISBN books. This policy gets reflected in the evaluation of them which is a significant part of quality assurance.

The quality assurance policies, mechanism and outcomes are communicated through various means. The prospectus and calendar carries information on these aspects.

The IQAC follows strategies reviewing the progress of teaching – learning based on the new initiatives. Staff self-appraisal and feedback Mechanism for curriculum, teaching method reviews are illustrated.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2

**Quality assurance initiatives of the institution include:**

#### **1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement**

**initiatives identified and implemented****2. Academic and Administrative Audit (AAA) and follow-up action taken****3. Collaborative quality initiatives with other institution(s)****4. Participation in NIRF and other recognized rankings****5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.****Response:** B. Any 3 of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

WWWC is an institution of higher education for women emerged in the year 2006 with the motto of "Will, Wisdom and Worship". Our mission is to provide quality education to all girls from rural areas. Our college aims to equip an enabling environment for catering quality education based on the core values of academic rigour, love and peace for diverse population of young women from rural areas to acquire knowledge, skills and overall personality development. WWWC is conscious and enthusiastic about ensuring gender equity and promoting continuous growth through curricular and co-curricular activities.

#### **Curricular and Co-curricular Activities:**

Gender Equality and legal protection for women are included in value-based education, an ability enhancement compulsory Part IV paper for all UG Students.

In our curriculum Womenism (Penniyam) and Gender studies are introduced to emphasize the duties and rights of women.

#### **Safety and Security**

100% of students and faculty, 87.5% of administrative staff and 40% of supporting staff are women in our college. The college assures a safe and secured environment for all students, faculty and other staff.

To keep an eye on the college premises, our institution has **32 CCTV** Surveillance camera placed over the interiors and exteriors with multiple camera mergers and visual link. Through which, our principal monitors the activities that ensue on campus.

4 security personnel on duty at the gate on shift basis.

The following committees are in effectual role to ensure a secure academic atmosphere

Anti-ragging Committee

Anti-Sexual Harassment Committee

Anti Narcotic /Anti Drug Committee

Grievance Redressal Committee

Women's Cell

Internal Complaints Committee (ICC)

In accordance with government guidelines, our students are making use of the Kavalan-SOS mobile app for safety.

A suggestion box is available to address their redressal.

### **.College Transport**

Provision of transport facilities for students, staff and administrative staff further accounts for students' safety and pleasant travel. The college spares 8 buses and 6 vans to the surrounding areas and 2 additional buses are made available on campus.

**Biometric Attendance System** is employed to maintain the attendance of the students, teaching and non teaching staff.

### **Gate Pass**

In case of emergency, students are supposed to leave the college in the middle after getting the gate pass by office.

### **Other facilities on campus**

Sick room is allocated for students in case of ailments.

Student and staff lounges are available

Sanitary napkin incinerator facility and coin operated sanitary vending machine is available.

### **Counselling**

Individual counseling is offered through the well-established mentor-mentee system, in 1:20 ratio with a focus on academic development, career growth, personal improvement, and social development.

### **Nirals App**

The users friendly app is introduced with unique capabilities to track students' attendance, working hours, information about internal and external exams, assignments, GPS bus tracking, college activities, programmes etc.,

The updated information in this app is useful for the students and parents.

In this way, our management is very keen on safeguarding the students ensuring safety and discipline

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**7.1.2**

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

#### **Response:**

WWWC conducted various programmes for providing an inclusive environment to surpass all barriers of caste, community, colour, religion, and language. The college has taken various initiatives to promote tolerance and harmony towards cultural, regional, linguistic and communal socio-economic diversity with a belief that increasing investment in quality education in a safe environment is essential to eradicate poverty.

- All students have an equal chance to participate in community immersion programmes fosters a sense of fraternity.
- By closely adhering to the governing laws and regulations, the college ensures that everyone has access to education
- The Bridge course offered during the 1st year helps students to overcome regional, social and cultural differences among students
- Regular assembly with a thought for the day promotes secular ideals among students
- Acceptance of diverse culture and harmony towards regional, communal socio-economic and other diversities, an integral part of the campus culture is clearly depicted through organization of various events like Samathuva Pongal, Voters' Day Celebration, Women's Day Celebration etc.

#### **Cultural and Regional:**

- To promote cultural, regional and communal harmony, Samathuva Pongal is celebrated every year by the students, management, teachers and non-teaching staff together to lay emphasis on the indigenous culture of Tamilnadu in traditional way. Without any communal bias, this harvest

festival is being celebrated.

### **Linguistic:**

- To ensure linguistic harmony among the student community, World Mother Tongue Day is observed to highlight the importance of Tamil as an ancient language
- Students are provided with information about the regional language, native language and its antiquity, by taking them to places like Adichannalur where 3000-year-old antique things are excavated and preserved in museums
- Students of diverse linguistic backgrounds are well accepted and assisted by the staff members and fellow students.
- A choice of languages like Tamil and Arabic offered under Part I supports students from different linguistic backgrounds

### **Communal Socio-economic:**

- College raises fund for the National Foundation for Communal Harmony on 'Flag Day'
- Students from socio-economically underprivileged backgrounds are given fee concessions and scholarships from NGO
- Fund raised from students through one rupee scheme is utilized to pay fees for economically weaker section of students

### **Sensitization of students and employees of the Institution to the constitutional obligations:**

- Value Based Education, Personality Development and Ethics class - Moral for Non Muslim students, Deeniyat for Muslim students are kept as part of inner and outer curriculum in order to adopt human dignity. These courses inculcate ethical, cultural and national values. These courses are taught in order to bring harmony towards communal socio economic diversity
- Activities like rallies and awareness programmes related to constitutional values, rights and duties are being conducted through National Service Schemes, Youth Red Cross, Red Ribbon Club and Consumer Club.
- To assert Women as the core of culture and nation's power Women's Day is regularly celebrated

Voters' Day, World Population Day, Independence Day and Republic Day are being observed regularly in order to spread the fervour of patriotic faith and make the students as responsible citizens of the country in the present and future

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **7.2 Best Practices**

### **7.2.1**

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**BEST PRACTICE 1**

**WALL MAGAZINE AND STUDENTS' MAGAZINE**

**OBJECTIVES:**

Our college has a wonderful practice of publishing students' magazines and displaying wall magazines. The main objective is to practice and help the students to shape their ideas and serves as a platform to showcase their creative skills. The underlying principle is that it not only updates the world's happenings but also makes a person expert in his field, upskill their language and enhances their writing skills.

**THE CONTEXT:**

Initially, it was focusing on significant topics of the contributor's major, later it spread its branches to career opportunities and created social awareness in many of the cliché topics with different perspectives. Capturing the attention of the students during the early period of its implementation seemed a bit tedious but the students with their innovative approaches and creative presentation made professional contributions which in turn gained the attention of the readers.

**THE PRACTICE:**

Higher education in the Indian context provides students with an opportunity to reflect on the critical social, economic, cultural, moral and spiritual issues facing humanity and the practices of Wall Magazine and Students' Magazine exactly serves this purpose. By preparing posters and articles on iconic topics as display materials, students develop their presentation skills and poster making about those topics. Special posters are displayed on special weeks and days, which helps the students to know about the happenings of the nation and also about the significance of the observed days and weeks. Students' magazine is biannual. Students contribute their brainchild to the members of the magazine committee. Staff members co-ordinate them and organize the articles and give the magazine a perfect structure.

Language Departments bestow one magazine. Departments of Economics, Commerce and Business Administration contribute one issue and the Science Departments unifies and publishes one issue. Since, the students' magazine is a harmonious union of fun, facts and fantasies they serve as a fabulous medium for recreation.

**EVIDENCE OF SUCCESS:**

Students actively involve themselves and come out with fruitful ideas for Wall Magazine and Students' Magazine. They adorn it with their creative and colourful ideas and they display in magazines. The increasing number of contributions and students winning laurels to our college in various events marks the impact it has created. Also, students' publishing anthologies and books provide evidence for the success of these practices.

## **PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:**

Inculcating such a practice seemed a breath-taking process but with time, this practice has become a signature practice of our college. The commitment of students towards this practice is commendable and that makes this to take up the iconic position of best practice. Though, this practice is arduous, time-consuming and challenging, the students and staff members strive hard to achieve the intended outcomes of this practice.

## **NOTES:**

Students with extraordinary talents were identified and encouraged to develop their skills. Students having presentation skills were directed to publish their works in anthologies and also to participate in various competitions. This practice is a magnifying activity that not only influences the present development but also paves the way for a progressive future.

## **BEST PRACTICE 2:**

### **ONE RUPEE SCHEME**

#### **OBJECTIVES**

- To work for the development and welfare of the students studying in the institution
- To provide the financial support to meet out the education and medical expenses for the students below the poverty line
- To encourage the students to help the needy
- To create awareness about importance of savings and promote financial inclusion

#### **THE CONTEXT**

- The scheme has been initiated by the institution for the welfare of the students studying in this Institution
- The aim of this scheme is to provide quality learning opportunities, emergency requirements of the people belonging to poverty
- It is important for students to render valuable services by extending their helping hands for the upliftment of the economically backward people

#### **PRACTICE**

- Initially when the scheme was implemented, students willingly contributed some amount to this scheme every week and the amount saved was counted at the end of each semester. But now the scheme has been streamlined by the contribution of Rupee 1 for a day
- The collected money is spent towards a noble cause of helping the poor when they have no source

of income to turn to and now the amount received from this scheme has been planned to assist the student's education fee of financially downtrodden students

### EVIDENCE OF SUCCESS

- It is a platform for the poor students to meet their education and basic requirements. Students are actively contributing in this scheme
- A student from English department had kidney failure and for the medical treatment, Rs.50, 000 has been donated through this scheme
- A student from BBA department encountered a major accident and for her recovery a sum of Rs.25, 000 from this collection has been donated through which the student had recovered and successfully completed her studies
- Our college accountant requested funding for the treatment of her brother, who had kidney failure and was suffering from a chronic illness, and was thankfully granted Rs. 30,000
  - An amount of 30000 has been provided for the medical expenses of the husband of the sister who works in our college canteen
  - Depending on amount collected, tuition or transport fees are paid for poor students every year

### PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- As many of the students are coming from rural areas and belonging to poor communities, collecting money from all the students is a difficult task
- Contribution of faculty members and alumnae should be encouraged to fulfill the requirements of the needy and to make this scheme a successful one

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**



Wavoo Wajeeha Women's College started in 2006 with a mission to empower rural, economically backward minority women in and around the town of Kayalpatnam. Wajeeha Skill Academy, a brainchild of the institution from 2012, has started to offer skill-based courses to the students of the college in a wide variety of fields from tailoring to driving, fashion design to nutrition that falls within the range of potential employability skills requirement. These courses are offered only with the noble intention of exposing students to the demands of the local and international markets and thereby offering them skill sets to boost their confidence, increase their potential, and enlarge their understanding so that they might have brighter chances of being considered employable.

A strong team of qualified and competent teachers who are capable of meeting the expectations of quality which are demanded in these contexts is employed to train students for a nominal fee.

The institution has tied up with the Max Jones Academy, Bi-Step Academy, CSC, and ICT Academy, and with some, it has signed MoU. The number of students who have gained an advantage of these programs is around 1120 annually and these students are understandably the most preferred choices of the companies and corporate world.

### **COURSES OFFERED BY WAJEEHA SKILL ACADEMY:**

#### **SKILL ENHANCEMENT COURSES:**

##### **Spoken English:**

Nowadays girls after higher education go for jobs that need fluency in English, especially in multinational companies and some even settle in abroad. Training is given to students in spoken English daily in collaboration with Max Jones Academy and Bitstep Academy.

##### **Spoken Hindi:**

Students avail job opportunities in northern states, especially in Mumbai, Delhi, and Ahmadabad where they need to communicate in Hindi, and hence our students are given training in spoken Hindi.

##### **Quran Reading:**

This is taken up exclusively for Muslim students who crave for learning Quran and get training in Quran reading.

##### **Soft skill:**

This course has been dealt with by staff in collaboration with Max Jones Academy in 3 different groups teaching soft skills to interested students. With exercises, practical training and slideshow, the study is made effective.

#### **LIFE SKILL COURSES:**

##### **Nutrition:**

A healthy body and a healthy mind is a pre-requisite for continuing in a job anywhere. This course gives

the students tips for healthy living, to carry on their day-to-day activities with a sound mind and body. Not only theory classes but with practical training they are given the knowledge they need.

### **Yoga:**

The importance of yoga has been insisted which helps to maintain good health, a good physique, and a sound mind. During the academic year 2018 – 2019 & 2019 – 2020, Yoga is offered as a certificate course. And from the year 2020, Yoga has been implemented as a part of Curriculum.

### **Beautician course:**

Our alumnae teach this course to students who are interested in bridal make-up, facial, manicure, pedicure, and different types of hair-dos, etc., Students trained from the institution now have set up beauty parlours and have been an inspiration to many.

### **Driving:**

This is the most wanted course as far as the ladies are concerned. They learn driving of 2-wheelers and 4-wheelers with the experts and avail the regular licenses. This is accomplished with Friends India Driving School, Kayalpatnam.

### **Kitchen Corner:**

Students love to be in this group as most of the students love cooking and serving new varieties of dishes which excel the star hotels.

### **ICT AND COMPUTING SKILLS:**

#### **TALLY:**

This is a course preferred by almost all Commerce graduates and postgraduates to become accountants and office assistants. Students trained here have been appointed as accountants and office assistants in various offices including the college. The value of the course gets added with a tie-up with CSC.

#### **DTP:**

Writing has become rare with computer typing and for projects of the students at the UG level and PG level, up to the spiral binding is done by the DTP specialists.

#### **Basic Computer Learning:**

This is taken up by those art students who have minimal access to basic computer learning within their syllabi.

#### **Big Data Analysis:**

R Programming and Big Data is a course with a certificate that is highly demanded in the job market and this is given to the creamy layer of students with computer knowledge. Training is given by trained

experts from ICT Academy and periodical exams are conducted and certificates are issued.

### **PRACTICAL TRAINING COURSES:**

#### **Handcraft:**

A maximum number of students involve themselves in this to make handmade goods that fetch a good demand from households such as colourful cushions for sofas, cars, artificial flowers, decorative items, flower vases, etc.,

#### **Jewel making:**

Students make fashionable jewels cheap but with quality to excel the gold ornaments.

#### **Aari-work:**

Aari work will suit any purse but gives a rich look like the embroidery and has become a fashion now. The younger generation loves to beautify themselves with such materials at less cost and students get trained to make them on their own.

#### **Hand Embroidery:**

This has become the fashion of the day very recently and women stitch blouses with the colourful design embroidered cost ranging from Rs.500/- to Rs 3000/- per blouse and embroidery in sarees may fetch even more than Rs 3000/- per saree. Training is given to students with special machines set for the purpose.

#### **Basic and Advanced Tailoring:**

Stitching has become costly nowadays and students with basic tailoring and advanced tailoring save money and earn a lot. Some even have set up tailoring units and have MoUs with exporters which give employment opportunities to many. Here they learn the latest trendy models for men, women, kids, and college girls who love to go behind fashions.

### **JOB ORIENTED COURSES:**

#### **TNPSC:**

Students who wish to be employed in government sectors prefer to take up this course and get intensive training, in answering all the questions within the limited time given and take up the exams subsequently when they are employed at the entry level for promotions like the IAS, IPS, IFS officers.

<b>File Description</b>	<b>Document</b>
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>



## 5. CONCLUSION

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### **Additional Information :**

- The library of our college offers an add-on course of 30 hours entitled "Information Source and Services" through which the students can earn 1 credit.
- In order to develop students vocabulary, everyday one english word along with its meaning is displayed on the Library board.
- From 2022 our college has initiated a new practice through which students after visiting the library for 30 hours and submitting the review of the books they read during their visits will earn them 1 credit.
- From 2023, our college initiated Wajeeha Rack, a zone where students and staff members can keep the things they need to donate which in turn will be taken and utilized by the one who needs it.
- As a green initiative, Start up cell of our college has set up a Manjapai Production unit in our college, which will aid in the process of using cloth bags instead of polyethene bags.

### **Concluding Remarks :**

Wavoo Wajeeha Women's College of Arts and Science is led by a group of talented administrators who are driven to realize the principles, aspirations, and ambitions of the college's Founder, Alhaj Wavoo S. Seyed Abdur Rahman. Their direction and leadership have helped the college win numerous awards and elevate its status as a rural academic institution on par with the state's top institutes. The college has gained the public's trust and is backed by stakeholders, which provides testimony for the substantial demand for all programs. Our college is a model organization that excels at setting new standards by skillful planning and cautious execution, consistently based on the ideals that the institution upholds.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>455</td> <td>414</td> <td>406</td> <td>484</td> <td>492</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>455</td> <td>414</td> <td>406</td> <td>484</td> <td>492</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>632</td> <td>629</td> <td>630</td> <td>629</td> <td>599</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>632</td> <td>629</td> <td>630</td> <td>630</td> <td>599</td> </tr> </tbody> </table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	455	414	406	484	492	2022-23	2021-22	2020-21	2019-20	2018-19	455	414	406	484	492	2022-23	2021-22	2020-21	2019-20	2018-19	632	629	630	629	599	2022-23	2021-22	2020-21	2019-20	2018-19	632	629	630	630	599
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632	629	630	630	599																																					
2.4.2	<p><b>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</b></p> <p><b>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>45</td> <td>40</td> <td>36</td> <td>32</td> <td>26</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>21</td> <td>16</td> <td>13</td> <td>10</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	45	40	36	32	26	2022-23	2021-22	2020-21	2019-20	2018-19	24	21	16	13	10																				
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45	40	36	32	26																																					
2022-23	2021-22	2020-21	2019-20	2018-19																																					
24	21	16	13	10																																					

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**3.2.2** *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21	12	9	22	20

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21	12	8	22	20

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**3.4.3** *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
33	27	11	19	28

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
26	20	07	16	21

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**3.5.1** *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :

Answer After DVV Verification :242

Remark : As per clarification received from HEI, thus DVV input is recommended.

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21.36	19.53	1.56	29.53	59.55

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21.37	4.54	1.56	29.53	60.44

Remark : As per clarification received from HEI, thus DVV input is recommended.

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 138

Answer after DVV Verification: 118

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
148.23	108.33	59.32	119.00	156.88

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
64.02	60.32	46.96	40.31	112.13

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.



### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

#### 5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
166	85	60	56	77

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
166	85	60	56	77

#### 5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
393	438	442	472	465

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
358	427	432	456	407

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

### 5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

#### 5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	3	0	2	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	0	2	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.1	<p><b>Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years</b></p> <p><i>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years</i></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 468 1046 602"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>6</td> <td>4</td> <td>4</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 680 1046 815"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>5</td> <td>4</td> <td>4</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per clarification received from HEI, and excluding Participation / appreciation certificates and awards from regional / local/ institutional levels, thus DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	19	6	4	4	0	2022-23	2021-22	2020-21	2019-20	2018-19	6	5	4	4	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
19	6	4	4	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
6	5	4	4	0																	
5.3.2	<p><b>Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)</b></p> <p><i>5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years</i></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1211 1046 1346"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>37</td> <td>12</td> <td>5</td> <td>16</td> <td>19</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1424 1046 1559"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>6</td> <td>5</td> <td>12</td> <td>13</td> </tr> </tbody> </table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	37	12	5	16	19	2022-23	2021-22	2020-21	2019-20	2018-19	19	6	5	12	13
2022-23	2021-22	2020-21	2019-20	2018-19																	
37	12	5	16	19																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
19	6	5	12	13																	
6.3.3	<p><b>Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years</b></p> <p><i>6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years</i></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 2040 1046 2085"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19															
2022-23	2021-22	2020-21	2019-20	2018-19																	

2022-23	2021-22	2020-21	2019-20	2018-19
5	7	5	2	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	7	5	2	0

### 6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
46	46	46	46	46

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of students year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1187</td> <td>1209</td> <td>1280</td> <td>1381</td> <td>1425</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1241</td> <td>1266</td> <td>1349</td> <td>1463</td> <td>1505</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	1187	1209	1280	1381	1425	2022-23	2021-22	2020-21	2019-20	2018-19	1241	1266	1349	1463	1505
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2.1	<p><b>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>178.82</td> <td>133.00</td> <td>61.85</td> <td>152.69</td> <td>222.83</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>85.39</td> <td>64.88</td> <td>48.52</td> <td>69.84</td> <td>172.57</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	178.82	133.00	61.85	152.69	222.83	2022-23	2021-22	2020-21	2019-20	2018-19	85.39	64.88	48.52	69.84	172.57
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